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[www.salisburydanceacademy.com](http://www.salisburydanceacademy.com)

**Elena Manakhova-Amy, Owner, Director and Ballet Mistress**  
**Classes begin on Monday, September 14, 2020**

## **REGISTRATION**

**All registration will take place digitally**

Students must register online prior to 9/1/20, including all Upper Level Classes (**Found.- Adv.**)

**REGISTRATION FEE - \$25/per student (\$15/per each additional family member)**

**YOU MUST REGISTER EVERY YEAR AND BE SURE TO REGISTER EARLY FOR PREFERRED CLASS TIME!!**

**Due to COVID-19 policies, class sizes may be limited.**

## **TUITION POLICY**

**Please retain this information for your future reference.**

**NO BILLING!** Yearly tuition is based on nine (9) monthly payments (September thru May). Between registration and the first week of classes, your September 2020 and May 2021 Tuition payments are due. You will receive a confirmation email after your registration form has been submitted detailing total monthly cost and costume deposit amounts. All payments are due the 1<sup>st</sup> week of each month. Our Family discount is as follows – for each additional child you receive a 5% discount. We take payments via cash, check, credit cards (**3% of total transaction amount will be charged per CC transaction**), money orders and auto bank payments. **A \$30 late fee will be assessed on all past due accounts after the 15<sup>th</sup> of each month.** If your child is going to miss a class notify the office and we can then schedule a make-up class for your child. When dancers continually miss class, it puts them behind the rest of the class especially when it is time to learn our Showcase Dances. If your dancer has 3 unexcused absences for the 1<sup>st</sup> session (Sept 4<sup>th</sup> – Dec 21<sup>st</sup>) and 3 unexcused for the 2<sup>nd</sup> session (Jan 2<sup>nd</sup> thru June 7<sup>th</sup>) they will be removed from the dance. **It is not our policy to give refunds.** Please remember to write your child's name on the memo line of your check. **\*For returned checks a \$25 fee will be charged.**

**\* If your dancer's tuition is not paid for 3 consecutive months, your dancer will not be permitted to attend classes until the tuition is paid in full.**

## **ANNUAL DANCE SHOWCASE**

Our annual Dance Showcase will be held in June 2021 at Wicomico High School. This is always an exciting event for your child to display all their hard work throughout the year!! **A \$50.00 PER COSTUME non-refundable deposit will be due by October 1, 2020 in order for your child to participate in the recital. NO COSTUME WILL BE ORDERED UNLESS THE DESPOSIT(S) IS PAID.** If your child drops out of dance before the Dance Showcase you are responsible for any costume balances due. In addition, please ensure that each class your dancer wishes to participate in for the Showcase is indicated on their registration form.

### **Drop-Out Policy**

If, for any reason, your dancer plans to no longer continue attending any class for which they are registered, you are required to inform the office in writing prior to the final class attended. This may either be given to an office attendant or dropped in the payment box. Failure to notify the office of a class drop will result in the continued responsibility to pay for those classes, regardless of whether or not the dancer has been in attendance. If a dancer wishes to move to a different class, you must make a formal request to the office for approval. No dancer may switch classes after January 1<sup>st</sup>, as costumes will have already been ordered.

### **Parent Contact Information**

If you are not receiving email correspondence from SDA, or if your email address has changed, it is your responsibility to notify the office in writing. Please include an updated email address, printed clearly. You will then be sent a test email requesting confirmation that correspondence has been reestablished. In addition, for your child's safety, it is important that SDA have a working phone number on file for any parent responsible for the dancer's pick up. This ensures that, in the event of an emergency, SDA has a way to contact you.

## Salisbury Dance Academy

### COVID-19 Protocol

**Temperature check:** Student's temperature will be checked at the door. Their name and temperature will be recorded only if it is greater than 100 degrees. Students with a temperature greater than 100 degrees will not be permitted to attend class until they have gone 48 hours fever-free and unmedicated. Likewise, if a dancer exhibits any COVID-like symptoms or has been exposed to someone experiencing COVID-like symptoms, we ask that they refrain from joining classes until negative test results are received.

**Hand Hygiene:** Students and teachers will be asked to sanitize hands before entering the studio.

**Street Shoes:** Shoes will be removed before entry into the studio. The shoes will be placed into a plastic bag and tied shut. Please bring your own bag for your shoes each day. Shoe bags will be placed in the cubbies.

**Bags:** Small dance bags only will be allowed in the studio. Cell phones must be wiped with disinfectant and kept in a Ziploc bag. The staff may use their phones throughout the class, but students can only use their phones for emergencies.

**Limited Class Size:** In order to keep students separated by 6 ft the class sizes will be limited accordingly.

**Social Distancing:** The students will have a place at the ballet barre that will be 6 ft away from the other dancers. They will remain in the same place each day.

**Center Work:** center spots will be assigned and have been marked 6 ft apart.

**Drop off/pick up:** Students will be dropped off and picked up only. They must be picked up promptly when class is over. Parents must stay until the student's temperature is taken, if it is normal, they may stay, if it is above 100 degrees, they must leave. The lobby will only be open to parents and guardians of dancers in levels Primary 2 and below. Masks will be required for all dancers and parents in the lobby areas. Please keep lobby guests to a minimum and maintain social distancing. In addition, all who enter the lobby will be required to submit to a temperature check. Times for drop off and pick up will be staggered to ensure the least amount of lobby and parking lot traffic.

**Cleaning:** Studio will be cleaned daily. This includes cleaning Barres after each class and spraying down common areas.

**COVID-19 Release and Permission to Dance in a Studio Setting**

I \_\_\_\_\_, knowingly consent to have my child or myself (teacher) participate in the dance program at SDA located in Fruitland, MD during the COVID-19 pandemic. The undersigned does hereby and forever discharge SDA and its directors, and staff of and from all manners of actions, suits, damages, claims, demands, whatsoever in law or equity from any loss or damage to the undersigned, their minor children or self's property or personal injury which may occur while participating in any activity related to this event. Additionally, the undersigned grants permission for SDA to use any photos taken during the program for publicity or on SDA's website, social media and advertisement and materials.

\_\_\_\_\_ Initials Parents/ Teacher

I give permission for my child or myself to be given a temperature check at the beginning of each day. I agree to have my child's or my temperature recorded with my full name if it is not normal. I agree that the information collected will determine if my child or myself will be allowed into the studio or not.

If the information gathered related to my child's or my health is needed by a government entity, health professional, or other organizations involved in tracking the COVID-19 virus.

I give consent for it to be released to those organizations.

\_\_\_\_\_ Initials Parents/ Teacher

I do not give consent for it to be released to anyone but myself the Parent/Teacher

\_\_\_\_\_ Initials Parents/ Teacher

I verify that I have not traveled outside the United States in the past 14 days to countries that have been affected by COVID-19.

\_\_\_\_\_ Initials Student / Teacher

\_\_\_\_\_ Initials Parent

I verify that I have not traveled domestically within the United States by commercial airlines, bus or train within the last 14 days.

\_\_\_\_\_ Initials Student / Teacher

\_\_\_\_\_ Initials Parent

I understand the COVID-19 virus has a long incubation period during which carriers of the virus may not show symptoms and still be highly contagious. It is impossible to determine who has it

and who does not, given the current limits in virus testing. Dancers and Teachers are not being required to show proof of testing due to the limits placed on who can get tested.

I understand that due to the nature of dance/physical activity does not allow social distancing at all times nor can the use of mask be mandatory. SEE - The Dance USA Task Force on Dancers Health.

I understand that air travel significantly increases by child's or my risk of contracting and transmitting the COVID-19 virus. I understand that the federal, state and local health authorities CDC, OSHA and MD Department of Health recommended social distancing of 6 ft. I understand that my child or myself is responsible for following the social distancing rules that have been put in place by the studio. I understand that my child or myself have a chance of encountering some social distancing that will be less than 6 ft apart.

\_\_\_\_\_ Initials Student

\_\_\_\_\_ Initials Parent / Teacher

# Salisbury Dance Academy

## Class Attire

**All Classes: Hair should be pulled back from face and in a BUN for Ballet and ponytail for all other classes. Dress code and hair are mandatory for all dancers at all levels before entering class. Hair is not to be adjusted throughout the class. Without proper hair dancers will be dismissed from class.**

**Preschool-Kinder:** Pink leotard or pink ballet dress; chiffon or georgette skirt permitted, but must match leotard; Pink ballet tights; pink ballet slippers. **KINDER ONLY** – flat tan tap shoes

**Primary 1/2/3:** Light Blue leotard or light blue ballet dress; chiffon or georgette skirt permitted, but must match leotard; Pink ballet tights; Pink ballet slippers; Flat tan tap shoes.

**Foundations** Burgundy and Black leotards; NO skirts permitted; Pink ballet tights; Pink ballet slippers; Pink dance belt. NO BAGGY CLOTHING.  
**TAP-** Flat/graduated tan tap shoes; **JAZZ-** black jazz shorts, black jazz shoes. **HIP-HOP-** Sneakers or converse.

**Beginner** Black and Hunter Green leotards; NO skirts permitted; Pink ballet tights; Pink ballet slippers; Pointe shoes; Pink dance belt.  
**TAP-** Flat black split sole tap shoes; **JAZZ-** black jazz shorts, black jazz shoes. **HIP-HOP-** Sneakers or converse. **LYRICAL-** Foot Undeez.

**Intermediate** Black and Purple leotards; NO skirts permitted; Pink ballet tights; Pink ballet slippers; Pink dance belt. NO BAGGY CLOTHING.  
**TAP-** Flat black split sole tap shoes; **JAZZ-** black jazz shorts, black jazz shoes. **HIP-HOP-** Sneakers or converse. **CONTEMPORARY-** flesh colored turners or “lyrical shoes”

**Advanced** Black and Red leotards; NO skirts permitted; Pink ballet tights; Pink ballet slippers; Pink dance belt. NO BAGGY CLOTHING.  
**TAP-** Flat black split sole tap shoes; **JAZZ-** black jazz shorts, black jazz shoes. **HIP-HOP-** Sneakers or converse. **CONTEMPORARY-** flesh colored turners or “lyrical shoes”

**Stretching & Conditioning** Yoga mat; Water bottle; Exercise ball, also known as “Swiss ball” or “Fit Ball”; Medium soft ball also known as “Soft stability ball” or “Pilates Soft Ball” between 20 to 23 cm in diameter; Resistance Band also known as “TheraBand” at least 9 feet/2.7m in length and 6”/15cm wide Medium strength; Lacrosse Ball also known as a “Hand Ball” or “Pink Ball”

**Boys** White tee shirt; Black tights or leggings; white or black ballet shoes.  
Black oxford tap shoes; Black Jazz shoes. HIP-HOP Sneakers or Converse.

A website that offers discounted prices on dance attire is [www.discountdance.com](http://www.discountdance.com) you may use code TP108125 when ordering, this will allow you to receive 10% off of your first order and 5% on subsequent orders when referencing that number.

### SALISBURY DANCE ACADEMY ETIQUETTE

- Proper conduct and respect at all times
- No dangling earrings, rings, bracelets or necklaces
- No revealing dancewear
- No chewing gum
- No baggy clothing
- No costumes



## SALISBURY DANCE ACADEMY

2020-2021

### CALENDAR

September 14, 2020	Classes Begin
September-October 2020	Eastern Shore Ballet Theatre (Dates TBD)
October 1, 2020	Costume Deposits Due
October 26-October 31, 2020	Wear your Halloween Costume to Dance Week
November 25-28, 2020	Closed Thanksgiving Break – <b>classes resume Monday, November 30th</b>
December 14– 19, 2020	Wear your Ugly Sweater to Dance Week
December 21-Jan 2, 2020	Closed for Winter Holidays - <b>classes resume, Monday, January 4th</b>
January, 2020 (dates TBD)	ESBT “Spring” Casting at Salisbury Dance Academy
January 18, 2020	Closed for Martin Luther King Day
February 8 – 13, 2021	Wear your favorite Leotard to Dance Week
February 15, 2021	Closed for Presidents’ Day
March or April 2021	Horizons Showcase (TBD)
April 1, 2021	All Costume Balances Due
April 2021	ESBT presents “Spring Performance” (TBD)
April 2-5, 2021	Closed for Spring Break- <b>classes resume, Tuesday, April 6, 2021</b>
April 26 – May 1	Wear your craziest TuTu to Dance Week
May 1, 2021	All Tuition Balances Due
May 2 - 3, 2021	SDA Picture Day
May 31, 2021	Closed Memorial Day Holiday
June 2021 (TBD)	Dress Rehearsal for Showcase held at Wicomico High School
June 2021 (TBD)	Salisbury Dance Academy Showcase held at Wicomico High School
July 12- July 9 OR July 19-July 23	Preschool, Kinder, Primary 1 - 3 Dance Camp
July 26-August 12	Foundations thru Advanced Dance Camp